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( Proforma for the sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J & K Police officials posted in Jammu & Kashmir to combat terrorist activities.)

Reference. No. :

Date:

**CERTIFICATE**

This is to certify that Shri / Smt. .... is an official belonging to Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police presently posted and working at ..... Which is treated as disturbed area in Jammu & Kashmir.

This certificate is issued for the purpose of his / her son / daughter ..... 's admission to First Year of Diploma courses in Engineering/Technology in Maharashtra State for the year 2010-11.

Date:

Head of the Office

Place:

**Seal of the Office**

**Proforma – K**

(For Jammu & Kashmir Migrant Candidates, staying in refugee camps.)

Reference. No.:

Date:

**CERTIFICATE**

This is to certify that Mr./ Miss. .... belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Jammu and Kashmir.

The details of refugee status is as under.

- Ration card Number: .....
- Names of the members on the ration card: .....

This certificate is issued for the purpose of his / her admission to First Year of Diploma courses in Engineering/Technology for the year 2010-11.

Date:

Head of the Office

Place:

Migrant / Refugee Camp

**Seal of the Office**

**Proforma – L**

**(Displaced Jammu & Kashmir Migrant Candidates staying with relatives / friends in India other than Migrant / Refugee camp/ Refugees staying with relatives.)**

Reference. No.:

Date:

**CERTIFICATE**

This is to certify that Mr./ Miss. .... is a displaced person from Jammu & Kashmir after 1990 due to terrorist activities in Jammu and Kashmir. He / She is staying with .....

(Name and complete address of the Person with whom the candidate is staying at present) ..... since past .....years.

This certificate is issued for the purpose of his / her admission to First Year of Diploma courses in Engineering/Technology for the year 2010-11.

Date:

District Collector

Place:

**Seal of the Office**

**Proforma – A  
(For Type C candidates)**

**(For Govt. of India / Govt. of India undertaking employees / sons and daughters of Govt. of India / Govt. of India undertaking employees.)**

Reference. No.:

Date:

**CERTIFICATE**

This is to certify that Shri / Smt. .... is an employee in the capacity of.....in.....  
(Designation) (Name of the Organisation /Establishment/Department)  
..... This Organisation /Establishment / Department is under  
..... Department of Govt. of India / Govt. of India undertaking.

Shri / Smt. .... is transferred to .....in Maharashtra State vide transfer order No..... Dated..... He / She has joined duty in Maharashtra on ..... and is currently working in the same post.

This certificate is issued for the purpose of his/her / his son or daughter / her son or daughter .....’s admission to First Year of Diploma courses in Engineering/Technology for the year 2010-11.

Date:

(Signature)

Place:

Name & Designation  
of the Head of the office

Seal of the Office

Note: This pro forma is to be accompanied by attested copy of Transfer order and Joining report

**Proforma – B**

**(For Type D/E candidates)**

**(For sons and daughters of Maharashtra State Govt./Govt. of India/Maharashtra State Govt. or Govt. of India undertaking employees.)**

Reference. No.:

Date:

**CERTIFICATE**

This is to certify that Shri / Smt. .... is an employee in the capacity of.....in.....

(Designation)

(Name of the Organisation /Establishment / Department)

This Organisation /Establishment / Department is under .....Department of Maharashtra State Govt. / Govt. of India/Maharashtra State Govt. or Govt. of India undertaking.

Shri / Smt. .... is transferred to ..... in Maharashtra State vide transfer order No..... Dated.....

He / She has joined duty in Maharashtra on ..... and is currently working in the same post.

This certificate is issued for the purpose of his / her son / daughter .....’s admission to First Year of Diploma courses in Engineering/Technology for the year 2010-11.

Date:

(Signature)

Place:

Name & Designation

of the Head of the office

Seal of the Office

Note: This pro forma is to be accompanied by attested copy of Transfer order and Joining report

**Pro forma –C**

**(To be issued on the Printed Letter Head of the concerned office) (For Def-1, Def-2 and Def-3 Candidates) ( For sons and daughters of defence service personnel )**

**CERTIFICATE**

This is to certify that Shri. / Smt..... ( Full Name of the Employee with Rank of the employee )

is / has been a member of Armed forces of India. He / She has put in ..... years of service in Indian Army / Indian Navy / Indian Air Force from ..... to ..... and is currently working / retired from services on ..... / permanently disabled since ..... / killed in action on .....

This certificate is issued for the purpose of his / her son / daughter .....’s admission to First Year Diploma course in Engineering / Technology for the academic year 2010-11.

Outward no. & Date :

Place :

( Signature)

Name and designation  
of the Authority not below the rank  
of Commandant or equivalent /  
District Sainik Welfare officer

Seal Of the

Office

Note:- This certificate is not to issued for the Civilian Staff working in the Indian Army/Navy/Air force.

**Pro forma –D**

(To be issued on the Printed Letter Head of the concerned office)

**(For Def-3 candidates)**

**(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... is a member of  
( Full Name of the Employee with Rank of the employee )  
Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.  
Shri / Smt. .... is transferred to .....(Place of posting) in  
Maharashtra State vide transfer order No..... Dated.....  
He / She has joined duty in Maharashtra on ..... And is currently working in the same post.  
( Date of Joining )

This certificate is issued for the purpose of his / her son / daughter .....’s admission to  
First Year of Diploma courses in Engineering/Technology for the academic year 2010-11.

Outward no. & Date:

( Signature )

Place :

Name & Designation  
of the Head of the office

Seal Of the  
Office

Note : This pro forma is to be accompanied by attested copy of

- 1) Transfer order
- 2) Joining report

Note:- This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.

**Pro forma E**

*(To be issued on the Printed Letter Head of the concerned office)*

**(For Def-3 candidates)**

**(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State but  
retrained their family accommodation)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... is a member of  
(Full Name of the Employee with Rank of the employee )  
Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force .  
Shri / Smt. .... is presently posted at ..... ( Place of posting )  
His / Her previous posting was at .....in Maharashtra State.  
He / She has retained family accommodation in..... in Maharashtra State on account of  
posting in non family station / for education purpose of son / daughter.

This certificate is issued for the purpose of his / her son / daughter .....’s admission to  
First Year of Diploma courses in Engineering/Technology for the academic year 2010-11.

Outward no. & Date :

( Signature )

Place :

Name & Designation  
of the Head of the office

Seal Of the Office

Note:- This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.

**Pro forma – F**

*(To be issued on the Printed Letter Head of the concerned office)*

(For **P1/ P2/ P3** Candidates)

**(For Physically Handicapped Candidates)**

Photograph of  
the candidate  
showing the  
Physical  
disability

**CERTIFICATE**

This is to certify that I have examined Mr. / Miss .....

..... on ..... He / She has .....(Name of the  
Physical Disability) which comes under the sub category Blindness (**P1**)/Speech & Hearing  
impaired(**P2**)/Orthopedic disorder (**P3**)

Certified that:

1. The percentage of handicap is not less than 40% and is equal to .....%.
2. The disability is permanent in nature.
3. The candidate is capable of carrying out all activities related to theory and practical works as applicable to Post SSC Diploma courses in Engineering/Technology without any special concessions and exemptions.
4. This Certificate is issued as per the provisions given in the Person with Disability Act, 1995 and its amendments.

This certificate is issued for the purpose of his/her admission to First Year of Diploma courses in Engineering/Technology in Maharashtra for the academic year 2010-11.

Outward No. & Date:

Place :

(Name & Signature)

Director, All India Institute of Physically Handicapped, Mumbai

Or

Dean/Civil Surgeon of Government Hospital

(Name of the issuing Authority)

Seal of the Office

**Proforma-F-1**

**(To be issued on the Printed Letter Head of the concerned office)**

**(For Physically Handicapped Candidates)**

**P3 (Learning Disability) Candidates**

LEARNING DISABILITY CLINIC  
L.T.M.G. HOSPITAL, SION, MUMBAI-400 022.

**CERTIFICATE**

Photograph of  
the candidate

Name :  
Age :  
Date of Birth :  
Date of Registration : L.D.No.  
Father's Name :  
Std. : School Name :

Physical & Neurologic Assessment Date :

Psychologic Assessment Date :

WISC ( R ) Verbal IQ :  
Performance IQ :  
Global IQ :  
Interpretation :

Educational Assessment Date: WRAT: R  
S  
A

Certified that:

1. The percentage of handicap is not less than 40% and is equal to .....%.
2. The disability is permanent in nature.
3. The candidate is capable of carrying out all activities related to theory and practical works as applicable to Post SSC Diploma courses in Engineering/Technology without any special concessions and exemptions.
4. This Certificate is issued as per the provisions given in the Person with Disability Act, 1995 and its amendments.

This certificate is issued for the purpose of his/her admission to First Year of Diploma courses in Engineering/Technology in Maharashtra for the academic year 2010-11.

Recommendations:

(Name and Signature of Issuing Authority)

Outward No. & Date:

Seal of the Office

**PROFORMA-M**

**Application form for cancellation of admission**

(To be submitted in duplicate)

Date:

To  
The Principal,

Date	Category	Quota(30%/70%)	M/F	Branch

Sir,

Full name of candidate : .....

Course : ..... Date of admission : .....

Amount of fee paid: Rs. ....

Fee Receipt Number and Date : .....(Attach Xerox copy)

Reasons for cancellation of admission

- 1) I have secured admission .....
- 2) On personal grounds .....

**Undertaking:**

I am fully aware that after cancellation, I forfeit my claim on admission. I request you to kindly return my original documents and refund the fees paid as per the rules,

.....  
Signature of candidate

**For Office use only :**

Full address of the candidate :

Telephone No :

Amount Paid Rs.	
Amount Deducted Rs.	
Amount refunded Rs.	
Cheque No. & date	
Bank particulars	

Signature of Accounts Officer

Received the following original, along with the cheque towards refund of tuition fees :

1	Signature of the
2	
3	
candidate	

**Proforma N**

(Candidate who has secured admission in any other institute shall produce certificate indicating his/ her original Leaving Certificate retained with the previous institute)

This is to certify that Shri. / Ku. \_\_\_\_\_  
(Full name of the Candidate) has admitted and studying in this institute \_\_\_\_\_  
\_\_\_\_\_(Name of the Institute). in \_\_\_\_\_ Branch.

His /her original **leaving certificate** is retained by this institute. A copy of leaving certificate is attested by this institute, is enclosed.

This certificate is issued for the purpose of his / her admission to First year Diploma course in Engineering / Technology for the academic year \_\_\_\_\_.

Date :

Place :

(Signature)

Name & Designation of the Head of the Office

Seal of the Institute/Office  
(Mandatory)

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**Proforma Z**

(Candidate who has passed Std VIII & Std IX from any institute from Maharashtra and could not produce mark sheet of Std VIII & Std IX shall produce Proforma Z)  
(Applicable for Maharashtra Candidates only)

This is to certify that Shri. / Ku. \_\_\_\_\_  
(Full name of the Candidate) has has studied in Std VIII & Std IX & std X in the institute \_\_\_\_\_ (Full name of the Institute).

This certificate is issued for the purpose of his / her admission to First year Diploma course in Engineering / Technology for the academic year \_\_\_\_\_.

Note:- In case of the students who have studied VIII,IX & X th std from distinct institutes they shall produce the certificates from those institutes.

Date:

Place:

(Signature)

Name & Designation of the Head of the Institute

Seal of the Office

Proforma- I

UNDERTAKING

**(Xerox copy to be submitted at the time of verification of documents at ARC and Original to be submitted at the time of admission at the admitted Institute on Rs. 100/- Non Judicial Stamp Paper)**

(Strike out whichever is not applicable)

- a) I.....(Name of the Candidate) herewith undertake that I have read all the Rules of Admission for the year 2010-11 and after fully understanding all the rules, I have filled in this application form for admission for the current academic year.
- b) I am a citizen of India or I am a Citizen of \_\_\_\_\_
- c) My type of Candidature is Maharashtra /OMS/ J&K Migrant/ PIO
- d) I am a Type A/B/C/D/E Maharashtra Candidate and My Home District is \_\_\_\_\_as per rule no. 3.0.
- e) I belong to \_\_\_\_\_category which is recognized as Backward Class Category in Maharashtra State Vide G.R. No. \_\_\_\_\_dated:\_\_\_\_\_. The serial No. of my caste is \_\_\_\_\_and based on this, I am herewith claiming the reservation as per rule no. 6.6 and submitting the caste certificate issued by \_\_\_\_\_ vide No.\_\_\_\_\_dated:
- f) I am not submitting the caste certificate which state that my caste is migrated from other state of India for claiming the benefit of reservation in Maharashtra State.
- g) I do not belong to the creamy layer and to substantiate the claim I am herewith submitting the Non-Creamy Layer Certificate issued by \_\_\_\_\_vide No.\_\_\_\_\_dated: \_\_\_\_\_& is valid up to \_\_\_/\_\_\_/2011.
- h) Information given by me in application form is true to the best of my knowledge and belief.
- i) If at later stage, it is found that I have furnished wrong information and/or submitted false certificate(s), I am aware that my admission stands cancelled and fees paid by me will be forfeited. Further I will be liable for action subject to legal and/or penal action as per the provisions of the law.
- j) I fully understand that the offer of allotment will be made to me depending on my inter-se merit, options given by me and availability of seats at that point of time during the process of allotment.
- k) I hereby agree to confirm to any Rules, Acts and Laws enforced by the Government and I hereby undertake that so long as I shall be a student of the College / Institute I will do nothing either inside or outside the College /Institute which may result in compelling the authorities to take disciplinary action against me under the rules, acts, and laws of good conduct and behaviour in general and those referred to under Rule 21.1 in particular.
- l) I fully understand that the Director/ Principal of the Institute where I shall be finally admitted, will have a right to expel, rusticate me from the College / Institution for any infringement of the Rules of good conduct and discipline in general and particularly those referred under Rule No. 21.1 and the rules of good conduct and discipline prescribed by the Institute / College / Board (if any).

Signature of the Candidate  
Application ID :-  
(Name of the Candidate)

Signature of the Parent  
  
(Name of the Parent)

