

Annexure- 1
MANDATORY DISCLOSURES

I NAME OF THE INTUTION:

Shri Shivaji Education Society's
Dr. Panjabrao Deshmukh
Girls' Polytechnic, Shivaji
Nagar, Amravati.
Dist. Amravati. 444603
Ph.No (0721) 2551414, Fax (0721)
2551414
Email: [principaldrpdgpa
mt@rediffmail.com](mailto:principaldrpdgpa@rediffmail.com)
Web-site:
www.drpdgp.org

II NAME & ADDRESS OF PRINCIPAL:

Ku. V.S. Bijawe (Gulhane)
21, Yogksham Colony,
Amravati. - 444607
Ph.No. (0721)-2561703(R)
Email: vaishaligulhane9421@gmail.com

III EXECUTIVE BODY :

Members of the Board and their brief background :

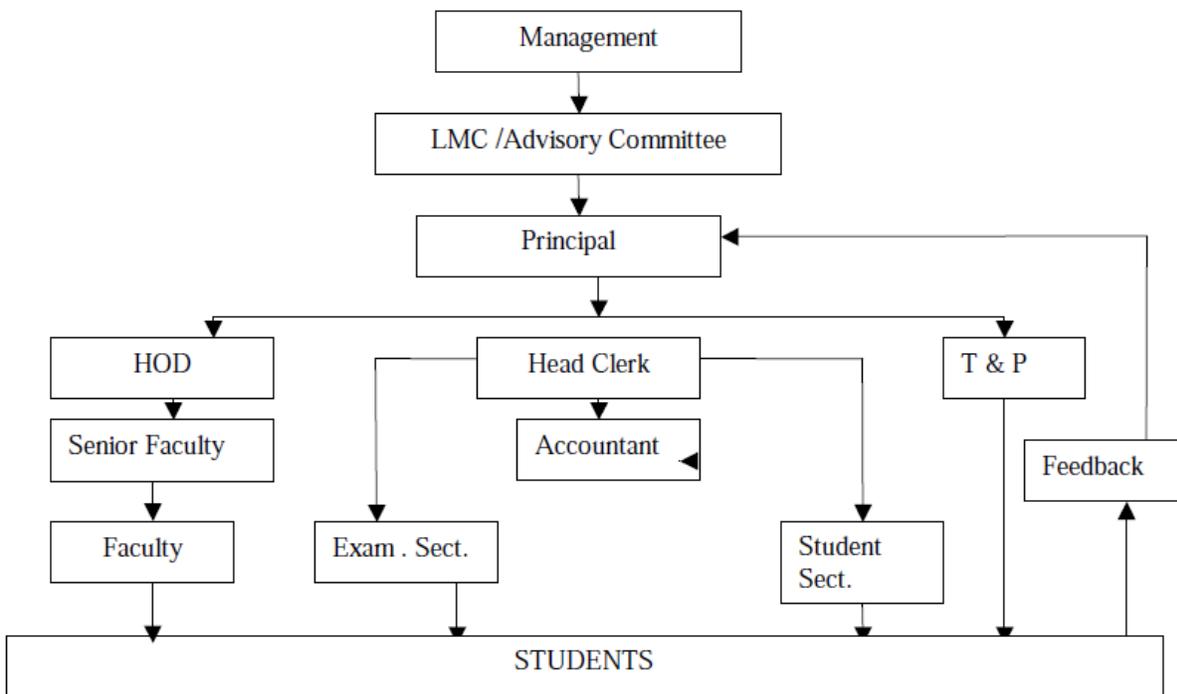
Sr.No	Name	Designation	Address
1	Shri. Harshvardhan P. Deshmukh	President	10, Shubhniketan Colony, Rathi Nagar Amravati
2	Shri. Nareshchandra P. Thakare	Vice-President	Harturna, Tq. Warud, Dist., Amravati
3	Dr. Ramchandra N. Shelke	Vice President	"Shakuntal" Dahigaon Recha Road, Shahapura, Angangaon Surji, Dist., Amravati
4	Adv. Gajananrao K. Pundkar	Vice President	Aasegaon Bazar, Tq., Akot, Dist., Akola.
5	Shri. Dilip B. Ingole	Treasurer	"Akshaydeep" Near Income Tax Office, Ambapeth, Amravati.
6	Shri Hemant V. Kalmegh	Member	C/o Shri Rajendra V. Sable, Rural Institute area, Shivaji Nagar Amravati
7	Shri Keshavrao R. Gavande	Member	"Gurukrupa" Sangludkar Nagar, Banosa, Daryapur, Dist., Amravati
8	Shri Keshavrao J. Metkar	Member	Khairkhed, Khandala, Tq., Akot, Dist., Akola
9	Adv. Shri Ashokrao U. Thuse	Member	Rajendra Colony, Prashant Nagar Road, Amravati
10	Shri Sheshrao S. Khade	Secretary	"Sauli", Ashiyad Colony, Shegaon Naka Road, Amravati
11	Dr. Shri V.G. Thakre	Co-opted Member	Jijau Nagar, University Road, Camp, Amravati
12	Shri. Naresh M. Patil	Co-opted Member	Dr. Panjabrao Deshmukh Colo ny, Kothora Naka, VMV Road, Amravati.
13	Shri. P.S. Vayal	Co-opted Member	Gajanan Nagar, Ward No. 17, Chikhali, Dist., Buldhana.

14	Dr. Shri. Amol M Mahalle	Co-opted Member	Mu. Po. Revsa, Amravati .
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Governing Body (Local Management Committee) :

Sr. No	Name of Board	Member Position in the Board
1	Shri. Harshvardhan P. Deshmukh President, ShriShivaji Education Society, Amravati	Chairman
2	Shri. Nareshchandra P. Thakare Vice-President, ShriShivaji Education Society, Amravati	Member
3	Shri. Dilip B. Ingole Tresurer, ShriShivaji Education Society, Amravati	Member
4	Ku. M. J. Khonde Co-opted Member, ShriShivaji Education Society, Amravati	Member
5	Dr. Ramesh S. Londhe Member ShriShivaji Education Society, Amravati	Member
6	Shri Sanjay Vamanrao Deshmukh Member ShriShivaji Education Society, Amravati	Member
7	Smt. K. S. Mankar Deputy Secretary, Maharashtra State Board of Technical Education, Regional Office, Nagpur	Member
8	Dr. Ajit Singh Regional Officer, A.I.C.T.E., West Region, Mumbai.	Member
9	Dr. Abhay Wagh Director of Technical Education, Mumbai .	Member
10	Shri. U. M. Mahalle	Member
11	Prof. V. S. Bijwe (Gulhane) Dr. Panjabrao Deshmukh Girls' Polytechnic, Amravati	I/C Principal/Member

Organizational chart and processes:



Nature and Extent of involvement of faculty and students in academic affairs / improvements:-

1. Teaching faculty is punctually engaging the classes to complete the curriculum within the prescribed time limit from the MSBTE.
2. Calendar of Events for each semester is prepared and strictly adhered to in the running of the courses while taking classes, laboratory sessions, conduction of internal assessment tests, laboratory practical tests, sending lists of marks / attendance to the MSBTE, progress letter to parents, 3 class tests.
3. Teaching faculty is invited with the culture of preparing, maintaining and updating course file containing calendar of events, syllabus, lecture notes previous exam papers, model question paper. IA test paper, assignments, result analysis and any other information regarding. Teaching faculty is promoted, encouraged and sponsored to attend Seminars, workshops related to their fields conducted by organizations for enhancing and updating their skills and knowledge of the subjects.
4. Departments have their own associations under which various lectures, seminars, workshops by experts and resource persons are conducted to present the new trends in the branches to the student community regularly. Provisions and timings are mentioned in calendar of events itself.
5. Students are given the facility to visit industries, organizations, laboratories, etc. to have the first hand experience if things related to their fields in Engineering.
6. Teaching aids, charts and modern facilities such as LCD's, Overhead projectors are provided for effective teaching-learning process.
7. Regular student counseling, meetings are held for active involvement in the academic matters, co- curricular activities etc.

Mechanism / Norms & Procedure for democratic / good Governance.

The Principal conducts the regular meeting with Heads of the Departments every week and decisions, implementation any procedures and policies will be made or evolved through consensus after discussions. The Principal and HOD's conduct the departmental meetings regularly with the staff for the effective implementation of procedures, policies, etc.

The Management conducts meetings with the staff twice a year as a social gathering and get together. The Governing Council members address the staff every time they meet in the institution.

The Management / Principal are always accessible to staff with an open mind to discuss any matter related to the institution well being. AICTE pay scales are implemented for all staff members.

Student Feedback on Institutional Governance / faculty performance. Student feedback are collected and necessary implementation are done.

Students counseling / Tutor Scheme system is implemented since the inception of the institution and any opinion of students are addressed by the counselors / teacher in consultation with HOD's and Principal. Performance appraisal of the staff by the students is conducted regularly after the closure of classes at the end of every semester compulsorily.

The performance appraisal is valued and is made known to each staff with the forms given to them so that the staff can improve and excel in their profession by the valuable feedback.

Grievance redressal mechanism for faculty, staff and students. Faculty, Staff and Student are Protected

Staffs are free to express any of their problems / grievances relating to academics / co curricular activities with the Heads of the Departments, Principal in the regular meetings and suitable redress of the grievances will be immediately made by providing the required facilities.

Students have free and democratic access to all the Teachers, Counselors, Heads and Principal so that nothing is hindrance in student – teacher interaction. Any grievance of a student in academic, personal problems etc. would be attended immediately by the teachers / Tutors in consultation with Heads, Warden/ Chief Rector etc. so that they are provided with homely atmosphere. A free, fair and democratic ambience is provided in the institution to the students, staff and faculty members.

IV . Campus placement in last three years with minimum salary, maximum salary and average salary :

SR. NO.	Year	Passed out student	Student goes to Degree	Student Placeto through Campus	Minimum salary	Maximum Salary	Average Salary
-	-	-	Most of the students goes on higher education	-	-	-	-

V. FACULTY :

- Electronics & Telecommunication Engineering
- Computer Engineering

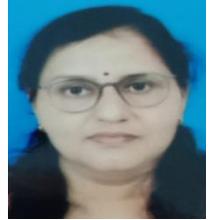
1) Teaching Faculty Members :-

Sr. No.	Name (s) of the Teaching Faculty	Qualification	Designation
1	Prof. V.M.Gulhane	M.E.	I/c Principal
2	Prof. A.V.Manwatkar	M.E.	I/c HOD (ExTc) Lecturer in Electronics Engg
3	Prof.D.S.Warkari	M.E.	Lecturer in Electronics Engg
4	Prof.D.D.Vijaykar	M.E.	Lecturer in Electronics Engg
5	Prof D.P. Deshmukh	M.E.	Lecturer in Electronics Engg
6	Prof Sahina Salim	M.E.	Lecturer in Electronics Engg
7	Prof.S.M.Dhopte	M.E.	I/c HOD (Comp) Lecturer in Computer Engg
9	Prof.S.P.Dhawak	M.E.	Lecturer in Computer Engg
10	Prof. ShraddhaThakare	M.E.	Lecturer in Computer Engg
11	Prof. Ku. Ekta Chainani	M.E.	Lecturer in Computer Engg
12	Prof.Ku Y.D. Deshmukh	M.Sc Chemistry	Lecturer in Science & Humanity
13	Prof.P.R. Warhade	M.Sc Physics	Lecturer in Science & Humanity
14	Prof.Dr. Ku. D.V.Deshmukh	M.A.English	Lecturer in Science & Humanity

Non -Teaching Faculty Members :-

Sr. No.	Name (s) of the Non Teaching	Qualification	Nature of Appointment
1	Shri P. B. Chikhale	Dip in Electronics	Lab Assistant
2	Shri M. D. Gedam	H.S.S.C	Jr. Clerk
3	Shri P. H. Raut	H.S.S.C	Jr. Clerk
4	ShriS.D.Kuche	B. A. M.lib	Assistant Librarian
5	Shri P. P. Patil	H.S.S.C	Jr. Clerk
6	Shri S. D. Ghongade	H.S.S.C	Technical Assistant
7	Ku. N. V. Mate	B. A. M. Lib	Library Attendant
9	Shri A. R. Ingole	ITI	Lab Assistant
10	Shri A. S. Mahalle	SSC	Peon
11	ShriA.S.Adhau	SSC	Peon

PROFILE OF PRINCIPAL WITH QUALIFICATIONS, TOTAL EXPERIENCE, AGE AND DURATION OF EMPLOYMENT AT THE INSTITUTE CONCERNED



1. Name:-**Ku.V.M.Gulhane**
2. Date of Birth:- **30-11-1976**
- 3 Educational Qualification:- **M.E. (Digital Electronics)**
Work Experience Teaching: - **16 Years**
Research : **Nil**
Industry: **Nil**
Others ----
5. Area of Specializations:**Digital Electronics.**
- 6 Subjects teaching at Under Graduate Level : Digital Techniques , Industrial Electronics
- 7 Research guidance
No. of papers published in
Master's **-National Journals :-02**
-International Journals:- 03
Ph. D.–Conferences **:-Nil**
8. Projects Carried out: **Nil**
9. Patents: **Nil**
10. Technology Transfer: - **Nil**
11. Research Publications:-**Nil**
12. No. of Books published with details:**NIL**

VI. FEE:Details of Fee , as approved by State fee committee for the Institute (Annexure)

SR. NO.	Year	Final Fee
01	2017-2018	36000
02	2018-2019	36000
03	2020-2021	36000

- Time schedule for payment of fee for the entire program :- **Yearly**
- No. of Fee waivers granted with amount and name of students.:- **Nil**
- Number of scholarship offered by the institute, duration and amount.:- **Nil**
- Criteria for fee waivers/scholarship: **As per Govt. Rules**
- Estimated cost of Lodging in Hostels : **Rs 14600/-** Per year Boarding Extra.

VII. ADMISSION:

- Number of seats sanctioned with the year of approval.:

Name of Course	Sanction Intake	Year of Approval
Electronics & Telecommunication Engg	60	1983-84
Computer Engg	60	2009-10

- Number of students admitted under various categories in the years. 2020-2021

Year	Branch	Category						
		SC	ST	VJ/NT	OPEN	OBC	SBC	TOTAL
First Year	Electronics & Telecommunication Engineering	04	03	-	-	04	-	11
Second Year	Electronics & Telecommunication Engineering	05	-	01	-	05	-	11
Third Year	Electronics & Telecommunication Engineering	03	-	01	-	05	-	09
First Year	Computer Engineering	05	01	04	04	20	-	34
Second Year	Computer Engineering	04	-	03	-	09	02	18
Third Year	Computer Engineering	08	02	03	02	20	05	40

- **ADMISSION PROCEDURE**

Calendar for admission against management / vacant seats.:- Nil

Last date for request for applications.:- **10.08.2020**

Last date for submission of application.:- **05.12.2020**

Dates for announcing final results.:- **SSC Result**

Release of admission list. (Main list & Waiting list should be announced on the same day) :- **18.12.2020**

Date for acceptance by the candidate (time given should in no case be less than 15 days.):-

(As per DTE admission Schedule):-**19.12.2020**

Last date for closing of admission.:**-01.01.2021**

Starting of the Academic session.:**-21.12.2020**

The waiting list should be activated only on the expiry of date of main list. **Nil All Student have taken admission in time so no need to activate waiting list.**

The policy of refund of the fee :-

Deduction of rupees up to cut-off date: Rs.1000/- ; After cut-off date no refund.

• Refund of Fee :

The policy of refund of the fee, in case of withdrawal , should be clearly notified . As prescribe by Director of Technical Education & Shikshan Shulk Samitee guidelines ,**As below** .

The candidate who has been provisionally admitted may cancel admission by submitting an application in duplicate , in the prescribed pro-forma –M and may request for refund of fees . The refund of fee as applicable shall be made in due course .It is made clear that such application for cancellation will be consider if and only the admission is conform by paying the prescribed tuition fee and other fees in full and by submitting the original documents . Refund shall be made after deduction of the cancellation charges as shownbelow.

1. In the event of a student / candidate withdrawing before the starting of the course, the wait-listed candidates should be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs. 1000/- (Rs. One Thousand Only) shall be refunded and returned by the Institution to the student/candidate withdrawing from the programme.

2. Should a student leave after joining the course and if the seat consequently/falling vacant has been filled by another candidate by the last date of admission , the Institution must return the fee collected with proportionate deduction of monthly fee and proportionate hostel rent , where applicable.

Note :- In case of candidates belonging to SC/ST/ VJ/DT/ NT-B/ NT-C/ NT-D / OBC/ SBC who have secured a seat in Govt. or Govt. Aided Polytechnic, the amount specified above is to be levied on the candidates as cancellation charges on cancellation of admission before handing over the original certificate.

VIII . APPLICATION FORM :

- Downloadable application form, with online submission possibilities. :**Yes**

IX. LIST OF APPLICANTS:

- List of candidates whose applications have been received along with percentile / percentage score for each of the qualifying examination in separate categories for open seats.**NA**

X. RESULTS OF ADMISSIONS UNDER MANAGEMENT SEATS / VACANT SEATS :NOT APPLICABLE

- Composition of selection team for admission under management quota with the brief profiles of the members.
- Score of the individual candidates admitted arrange in order of merit..
- List of candidates who have been offered admission.
- Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates.
- List of the candidates who joined within the date, vacancy position in each category before operation of waiting list.

XI. INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE:
a) LIBRARY:

Number of Library books / Titles / Journals available (Programwise) Available :1578

- Number of Library books/Titles/Journals available (Program-wise):

SR.NO	Course (S)	Number of Titles of the books	Number of volumes	Journals	
				National	International
01	Electronics & Tele Communication Engg	685	3049	02	01
02	Computer Engineering	221	1254	02	01
	Total	906	4303	04	02

- List of online National/International Journals subscribed: NIL
- E-Library facilities : Not Available

b) LABORATORY:

- i) List of Laboratory major equipment : i) Electronics & Telecommunication Engg Annexure 1
ii) Computer Engineering Annexure 2
iii) List of Experimental Setup: Annexure 3

C) COMPUTING FACILITIES:

Number and Configuration of Systems :

Total no of System : **92 (P-III, P-IV 38 : Wipro PC/AT-1, LOP TOP 1)**

Total number of systems connected by LAN : **50**

Total number of systems connected to WAN : **20**

Internet bandwidth : 40Mbps **UNLIMITED**

Major software packages available : Office Windows 2007 Windows XP

Special purpose facilities available : **Printers - 08, Webcam - 02, Pen device - 04**

Extra computing hours given to student in each laboratory :- Free Internet facility to all Students
Free Backup Space to all Students.

WORKSHOP

Games & Sport Facility :-

Play Grounds

The Institute regularly arranges following sports events in the campus up to inter Diploma students sports association level.

Out Door games:- Cricket, Football, Hockey, Volleyball, Basket ball

Kho-Kho, Kabaddi, Handball.

Indoor Games :- Carrom, Chess.

Extra Curriculum Activities

Participation Quiz of Competitions & Paper Presentation Competitions arranged by MSBTE, Mumbai. College Level Quiz Competitions Cultural Activities like Singing Competitions

Dance Competitions, Drama Competitions, Rangoli Competitions, Painting Competitions, Exhibition.

Soft Skill Development Facilities

Guest Lecture & Seminars arranged on subjects Personality development Lecture for Communication Skill improvement. English Speaking Classes.

Chart showing Class Room/ Tutorial room / Drawing hall and Computer Centre :

Sr. No.	Room Type	Count	Area (Sq. M.)
1	Principal / Director Office	1	36.92
2	Departmental office	1	40
3	Exam control Office	1	30
4	Office all inclusive	1	160.4
3	Board Room	1	25.13
4	Staff room	1	24.75
5	Central Store	1	30
6	Maintenance	1	12.92
7	Security	1	10
8	Housekeeping	1	16.62
9	Pantry for Staff Faculty	1	16.62
10	Placement office	1	30.74
11	Girls Common Room	1	98.37
12	First aid cum Sick Room	1	12.54
13	Toilets	3	81.52
14	Class Rooms	5	345.14
15	Laboratories	12	797.05
16	Seminar Hall	1	175.96
17	Drawing Hall	1	162
18	Computer center	1	150
19	Library & reading room	1	329.38
20	workshop	1	200
21	cafeteria	1	150
Total			2936.06

Teaching Learning process :

Curriculum and syllabi for each of the programmes as approved by the MSBTE:-

Please see <https://msbte.org.in/portal/curriculum-search/>

Academic Calendar of the MSBTE.: Please see https://msbte.org.in/portal/academic_calender/

Academic TimeTable: Annexure4

Internal Continuous Evaluation System and place :

The evaluation process is based on the guideline provided by the MSBTE . The students are evaluated judiciously on the basis of their regularity and performance in the class test and viva. The students having inadequate attendance are informed. Special consideration is given to the students involved in regular interaction with the faculty. The students are shown their answer sheets of the sessional examination and are guided to avoid mistake in the final examination. Intensive marks are allotted to the students for participating in sports etc. The students are encouraged to deliver seminars before the faculty members who evaluate their performance.

Students' assessment of Faculty, System in place:

Student`s feedback reports are collected and the performance is assessed from the feed back. Further, based on the feed back personal appraisal of the teachers are conducted.

Special purpose.:-Not applicable

Software :-All design tools in caseListed software`s are available

Academic Calendar and frame work.:- Research Focus.

List of typical research projects.: Not applicable

NBA Accreditation Status		
1	Name/ List of Programmes/ Courses Accredited	DR PANJABRAO DESHMUKH GIRLS POLYTECHNIC,AMRAVATI 1.ELECTRONICS AND TELECOMMUNICATION ENGINEERING 2.COMPUTER ENGINEERING
2	Applied for Accreditation	NO
	A. Applied but Visit not happened	
	B. Visit happened but result awaited	
3	List of programmes/ courses Not Applied	1.ELECTRONICS AND TELECOMMUNICATION ENGINEERING 2.COMPUTER ENGINEERING

NAAC Accreditation Status		
1	Accredited	Not Accredited
2	Applied for Accreditation	Not Applied for Accreditation
	A. Applied but Visit not happened	No
	B. Visit happened but result awaited	No
3	Not Applied	Yes

I / We solemnly declare that no information has been withheld and all the information provided in this Mandatory Disclosures is correct. If any information is found to be incorrect or false, I / We understand that proposal shall be liable for rejection.

(**V.M.Gulhane**)

Date: - - - I/cPrincipal
Place: Amravati Dr. Panjabrao Deshmukh Girls'
Polytechnic, Amravati.